

Budget Category	Budget Item	Ceremony at City Hall Budgeted		Ceremony at Sunset Community Centre Budgeted		Final Cost
Ceremony						
	Mace and Chain of Office Preparation	\$ 5,000		\$ 5,000		\$ 5,572.00
	Badges	\$ 3,500		\$ 3,500		\$ 5,465.40
	Venue Rental			\$ 1,430		\$ 1,430.00
	Entertainment			\$ 1,500		\$ 1,900.00
	Stage Manager			\$ 1,500		\$ 750.00
	Sub-Total		\$ 8,500		\$ 12,930	\$ 15,117.40
Stage/AV Set-Up						
	Stage, Audio and Visual			\$ 15,000		\$ 12,855.70
	Backdrop			\$ 3,000		\$ -
	Stage Banners/Art Work			\$ 19,500		\$ 18,662.20
	Project Management					\$ 1,736.00
	Sub-Total				\$ 37,500	\$ 33,253.90
Communication						
	Invitations	\$ 300		\$ 500		\$ 743.20
	Program	\$ 350		\$ 750		\$ 665.00
	Signage	\$ 250		\$ 250		\$ 2,902.58
	Printing					\$ 146.30
	Host City Team Uniform			\$ 1,000		\$ 724.64
	Photography	\$ 1,500		\$ 1,500		\$ 1,257.25
	GTV			\$ 3,000		\$ 1,430.00
	Walkie Talkies			\$ 1,000		\$ 904.15
	Sub-Total		\$ 2,400		\$ 8,000	\$ 8,773.12
Facility Set-up/Design						
	Catering	\$ 12,000		\$ 24,000		\$ 17,783.44

* Final costs do not include staff time or overtime.

Banners for \$18,662.20 will be reused at future City events.
Flags for \$1,207.50 will be reused at future events

	Furniture Rentals			\$ 5,000		\$ 2,838.81
	Miscellaneous Décor Items					\$ 377.78
	Flowers/coursages/boutonniers	\$ 1,400		\$ 1,400		\$ 1,291.32
	Pointsetta Rack			\$ 1,000		\$ 1,782.83
	Flags	\$ 300		\$ 300		\$ 1,207.50
	Sub-Total		\$ 13,400		\$ 31,700	\$ 25,281.68
Transportation						
	Transportation			\$ 1,000		\$ 761.34
	Sub-Total				\$ 1,000	\$ 761.34
Security						
	Park Rangers			\$ 500		\$ 611.11
	Concord Security			\$ 500		\$ 400.00
	Sub-total				\$ 1,000	\$ 1,011.11
TOTAL			\$ 24,300		\$ 92,130	\$ 84,198.55

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